



St Mary's Primary School, Greenlough

220 Mayogall Road, Portglenone, Co Antrim, BT44 8NN

Tel: 02825821066 Fax: 02825822039

Email: mmeehan763@c2kni.net

Principal: Mr. M Meehan

COVID Protocol - Close Contact

You must contact the school if your child or anybody in your family tests positive. You can email mmeehan763@c2kni.net, call the school during normal hours: 02825821066, text or call the school outside normal hours: **07593577911**. Please notify the school at the earliest possible time so precautionary measures can be put in place subject to PHA guidance.

Any pupil displaying any symptoms of COVID-19 must NOT attend school and must follow government guidance i.e. PCR test, self-isolate. Our onsite COVID officers are Mr Meehan and Miss Maguire. If your child displays any COVID symptoms during school hours Mr Meehan or Miss Maguire will assess and supervise your child in the designated COVID area and parents will be asked to collect their child immediately. PPE will be worn by Mr Meehan and Miss Maguire, your child's temperature will be taken and recorded whilst all sanitary measures will be adhered to throughout this period.

In the event of a case being reported to the school please refer to the following protocol:

- You will receive a text from school informing you that a positive test has been reported to the school and your child has been identified as a close contact. If this happens during school hours you must collect your child from school immediately. If this happens outside of school hours, please follow protocol and you can contact Mr Meehan directly with any concerns on our school mobile **07593577911**
- Mr Meehan will correspond with the PHA and the relevant risk assessments will be completed to identify close contacts. A letter will be issued by the PHA and made available to parents via the **Home Learning Area** on our school website. A second text will be sent out from school directing parents to the area that is password protected – the password will be included in the text
- The PHA letter and instructions on testing will be posted in the **Home Learning Area** and your class teacher will post literacy and numeracy activities to be completed during the period of isolation – *P1 & P2 will have home packs available for collection from school reception*
- Your child's class teacher will maintain daily contact via Google Classroom during school hours' 9am – 3pm. If you have any difficulties logging on, please contact Mr Meehan directly

Everybody's safety is paramount and the process in identifying close contacts is rigorous therefore, if you have not been contacted by school or the PHA and directed to isolate there is no need to keep your child at home.