



St Mary's Primary School

220 Mayogall Road, Portglenone, Co Antrim, BT44 8NN

Tel: 02825821066 Fax: 02825822039

Email: mmeehan763@c2kni.net

Principal: Mr. M Meehan

1st February 2021

Google Meet

Dear Parents

Teachers will facilitate Google Meet for each class before the midterm break. This will give the children the opportunity to interact with other on a virtual platform in a safe and controlled environment. Your child's class teacher will share a link with the children via google classroom and a date and time will be scheduled for the meeting. It is a great opportunity for all children to have a chat with their class teacher and see their friends during this period of lock down. Children of key workers who are in school will be given the opportunity to access Google Meet at the scheduled time. Please adhere to the following requirements to ensure child protection protocol is adhered to:

- We ask that parents/carers should be nearby when google meet is taking place but are asked not to directly take part.
- Parents/carers should announce their presence to the teacher at the start of the session.
- Other children are not allowed to be present during the class meeting.
- Pupils should take part in google meet in a shared family space (or school classroom – key worker children) and not in a pupil's bedroom, unless there is no alternative.
- There should be a neutral or blurred background with no risk of a family member being visible in the background
- Pupils to adapt dress code as per non uniform day.
- No part of the online meeting is to be recorded or shared via any online platform.

If you have any queries or concerns in relation to Google Meet please contact Mr Meehan or Miss Maguire.

Your Sincerely

Mr M. Meehan (*Principal*)



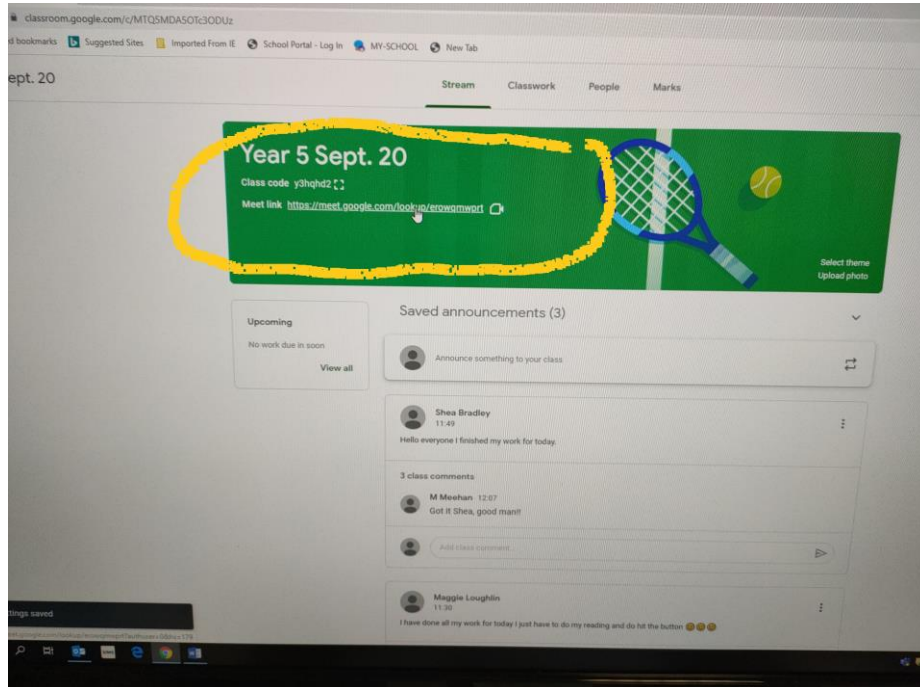
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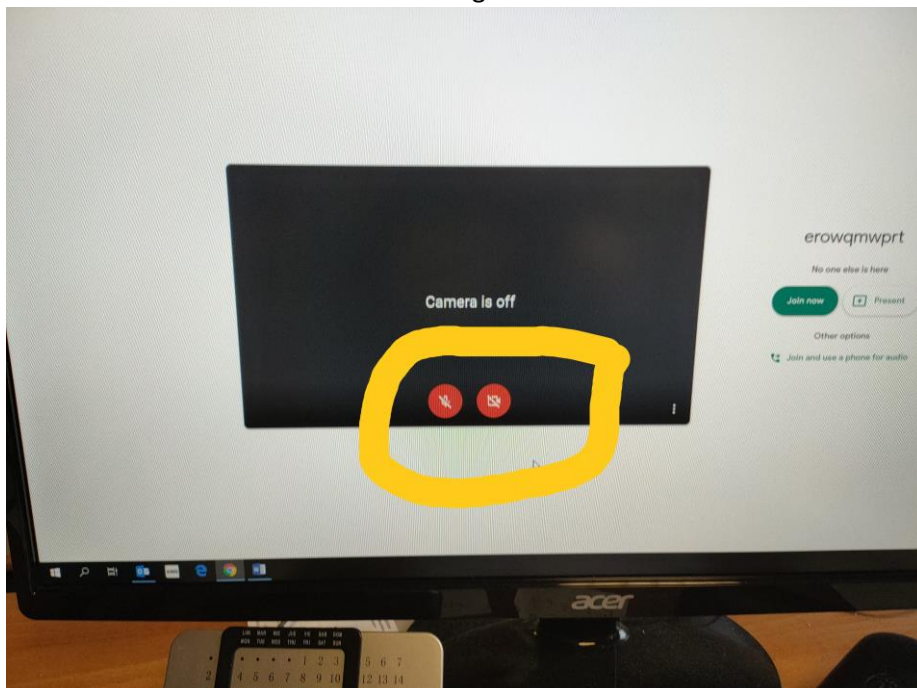
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1. Go to STREAM section a MEET LINK should be visible with a camera icon beside it. Please click on the link on the date and time arranged with teacher



2. Ensure your camera and microphone are turned on. Your child's class teacher will monitor activity.